

## **AGENDA**

### **COMMITTEE ON FINANCE**

**February 07, 2017  
Mayor and all Aldermen**

**Upon Recess of BMA  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Gatsas calls the meeting to order.

2. The Clerk calls the roll.

3. Resolutions: **(A motion is in order to read by titles only.)**

"Amending the FY 2016 and 2017 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Three Thousand One Hundred Ninety Nine Thousand Dollars and Fifty Four Cents (\$3,199.54) for the FY 2016 CIP 810716 Manchester Conservation Commission Operational Budget."

"Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Two Thousand Dollars (\$22,000) for the FY 2017 CIP 411517 Safe Station - Overnight Coverage."

"Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY 2017 CIP 212417 2016 RWJF Culture of Health Prize."

**A motion is in order that the resolutions ought to pass and be enrolled.**

4. CIP Budget Authorizations:

810716 Manchester Conservation Commission Operational Budget  
811117 2016 Manchester Bike Tour  
810616 2015 Bike Tour  
411517 Safe Station - Overnight Coverage  
212417 2016 Robert Wood Johnson Foundation Culture of Health Prize

**A motion is in order that the budget authorizations be approved  
subject to the final adoption of related resolutions.**

5. If there is no further business, a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Seventeen*

## A RESOLUTION

“Amending the FY 2016 and 2017 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Three Thousand One Hundred Ninety Nine Thousand Dollars and Fifty Four Cents (\$3,199.54) for the FY2016 CIP 810716 Manchester Conservation Commission Operational Budget.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2016 and 2017 CIPs as contained in the 2016 and 2017 CIP budgets; and

WHEREAS, the 2016 and 2017 CIPs contain all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to transfer the remaining donations from the Bike Tour accounts to the Conservation Commission's Operational Account;

NOW, THEREFORE, be it resolved that the 2016 and 2017 CIPs be amended as follows:

**By transferring:**

FY2016 CIP 810616 – 2015 Bike Tour - \$2,274.71 Other

FY2017 CIP 811117 – 2016 Bike Tour - \$924.83 Other

**By increasing:**

FY2016 CIP 810716 – Manchester Conservation Commission Operational Budget - \$3,199.54  
Other

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Seventeen*

## A RESOLUTION

“Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Two Thousand Dollars (\$22,000) for the FY 2017 CIP 411517 Safe Station - Overnight Coverage.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2017 CIP as contained in the 2017 CIP budget; and

WHEREAS, the 2017 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allocate funds from the Contingency Account for Safe Station overnight support;

WHEREAS, the Board of Mayor and Aldermen wishes to accept donations for Safe Station overnight support;

NOW, THEREFORE, be it resolved that the 2017 CIP be amended as follows:

**By adding:**

2017 CIP 411517 – Safe Station - Overnight Coverage - \$20,000 Contingency; \$2,000 Other

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Seventeen*

## A RESOLUTION

“Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY2017 CIP 212417 2016 RWJF Culture of Health Prize.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2017 CIP as contained in the 2017 CIP budget; and

WHEREAS, the 2017 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the Robert Wood Johnson Foundation to implement community health initiatives;

NOW, THEREFORE, be it resolved that the 2017 CIP be amended as follows:

**By increasing:**

FY2017 CIP 212417 – 2016 RWJF Culture of Health Prize - \$25,000 Other  
(from \$25,000 to \$50,000)

Resolved, that this Resolution shall take effect upon its passage.

### CIP BUDGET AUTHORIZATION

CIP#: 
 Project Year: 
 CIP Resolution:

Title: 
 Amending Resolution:

Administering Department 
 Revision:

Project Description:

**Federal Grants**
 Federal Grant: 
**Environmental**
 Review Required:

Grant Executed: 
 Completed:

#### Critical Events

1. Program Initiation	9/1/15
2. Program Completion	6/30/20
3.	
4.	
5.	
	6/30/2020

#### Line Item Budget

	OTHER			TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$5,699.54	\$0.00	\$0.00	\$5,699.54
<b>TOTAL</b>	<b>\$5,699.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,699.54</b>

**Revisions:** #1 - Adds \$3,199.54 of revenue generated from 2015 and 2016 Bike Tours.

**Comments:** Other funds to be taken from the Contingency account. Project completion date extended.

### CIP BUDGET AUTHORIZATION

CIP#:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

#### Critical Events

1.	Program Initiation	9/20/16
2.	Program Completion	12/30/16
3.		
4.		
5.		
		12/30/2016

#### Line Item Budget

	OTHER			TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$1,612.75	\$0.00	\$0.00	\$1,612.75
<b>TOTAL</b>	<b>\$1,612.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,612.75</b>

**Revisions:** #1 - Reduces budget to reflect actual expenses incurred and transfers \$924.83 to CIP Project #810716.  
 Project Closed.

**Comments:** Other funds will be derived from event donations - expenses will be paid as event donations are collected. Upon project completion, remaining balance will be transferred to the Commission's Operational Account.

### CIP BUDGET AUTHORIZATION

CIP#: 810616	Project Year: 2016	CIP Resolution: 6/9/2015	
Title: 2015 Bike Tour		Amending Resolution: 2/7/2017	
Administering Department: Planning/Conservation Commission		Revision: #1	

Project Description: To accept donations for the 2015 Bike Tour and to pay for related expenses.

<b>Federal Grants</b>	Federal Grant: No	<b>Environmental</b>	Review Required: No
	Grant Executed: N/A		Completed:

#### Critical Events

1. Program Initiation	8/4/15
2. Program Completion	12/30/15
3.	
4.	
5.	
	12/30/15

#### Line Item Budget

Line Item Budget	OTHER			TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$1,445.29	\$0.00	\$0.00	\$1,445.29
<b>TOTAL</b>	<b>\$1,445.29</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,445.29</b>

**Revisions:** #1 - Reduces budget to reflect actual expenses incurred and transfers \$2,274.71 to CIP Project #810716.  
Project Closed.

**Comments:** Other funds will be derived from event donations -- expenses will be paid as event donations are collected.



### CIP BUDGET AUTHORIZATION

CIP#: 411517	Project Year: 2017	CIP Resolution: 5/17/2016
Title: Safe Station - Overnight Coverage		Amending Resolution: 2/7/2017
Administering Department: Fire Department		Revision: #1

Project Description: To provide credentialed staff members to transport individuals who are using Safe Station between the hours of 8:00 pm - 8:00 am.

<b>Federal Grants</b>	Federal Grant: No	<b>Environmental</b>	Review Required: No
	Grant Executed: N/A		Completed:

#### Critical Events

1. Program Initiation	10/18/16
2. Program Completion	6/30/17
3.	
4.	
5.	
	6/30/17

#### Line Item Budget

	Contingency	OTHER		TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$30,000.00	\$2,000.00	\$0.00	\$32,000.00
<b>TOTAL</b>	<b>\$30,000.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$32,000.00</b>

Revisions: #1 - Increases budget by \$20,000 Contingency and \$2,000 Other.

Comments: Other funds from Donations.

### CIP BUDGET AUTHORIZATION

CIP#: <input type="text" value="212417"/>	Project Year: <input type="text" value="2017"/>	CIP Resolution: <input type="text" value="5/17/2016"/>
Title: <input type="text" value="2016 Robert Wood Johnson Foundation Culture of Health Prize"/>	Amending Resolution: <input type="text" value="1/17/2017"/>	
Administering Department: <input type="text" value="Health Department"/>	Revision: <input type="text" value="#1"/>	

**Project Description:** The RWJF Culture of Health Prize recognizes communities that have placed a priority on health and are creating powerful partnerships and deep commitments that will enable everyone, especially those facing the greatest challenges, with the opportunity to live well. A culture of Health recognizes that health and well being are greatly influenced by where we live, work, the safety of our surroundings, and the relationships we have in our families and communities. The Health Department will work with Community partners to decide together how to use the funds to benefit the community.

<b>Federal Grants</b>	Federal Grant: <input type="text" value="No"/>	<b>Environmental</b>	Review Required: <input type="text" value="No"/>
	Grant Executed: <input type="text"/>		Completed: <input type="text"/>

#### Critical Events

1.	<input type="text" value="Program Initiation"/>	<input type="text" value="9/1/2016"/>
2.	<input type="text" value="Program Completion"/>	<input type="text" value="12/31/2017"/>
3.	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>
		<input type="text" value="12/31/2017"/>

#### Line Item Budget

	OTHER			TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$50,000.00	\$0.00	\$0.00	\$50,000.00
<b>TOTAL</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>

**Revisions:** #1 - Budget increased from \$25,000 to \$50,000 due to the receipt of additional grant funds.

**Comments:** Funds received from RWJF Culture of Health Prize and NH Charitable Foundation. Program initiation and completion dates determined by the grantor.